



**GREATER PROVIDENCE
BOARD OF REALTORS®**
ETHICS • PROFESSIONALISM • INTEGRITY

365 Eddy Street, Suite 1, Providence, RI 02903

Phone: (401) 274-8383 Fax: (888) 607-8815 Email: info@gpbor.com Web: www.gpbor.com

OUR MISSION TO ENSURE THE PROFESSIONAL SUCCESS OF OUR MEMBERS.

**Please refer to this checklist when applying for membership
and be sure to return all items listed.**

NEW SALES OR BROKER ASSOCIATE OR APPRAISER?

If you are affiliating with an office that is a member of the Greater Providence Board:

- Complete and sign both pages of the membership application and return it with:
- Your dues payment (prorated dues information is available from your Manager or by contacting us at 401-274-8383 or membership@gpbor.com). Checks should be made payable to GPBOR or complete the authorization form to charge your credit card or electronic check.
- Copy of your temporary/permanent license.
- Letter from your Manager verifying you are affiliating with his/her office and your start date.
*(The Department of Business Regulation's "[transfer of real estate broker or salesperson license form](#)"
Or the "[Designated Broker's REALTOR® Activity Notice](#)" will also be acceptable.)*

CURRENTLY A MEMBER OF ANOTHER ASSOCIATION?

If you are affiliating with an office that is a member of GPBOR and would like to transfer to our Board:

- Complete and sign both pages of the membership application and return it with:
- Your dues payment (prorated dues information is available through Manager or by contacting us at 401-274-8383 or membership@gpbor.com). Checks should be made payable to GPBOR or complete the authorization form to charge your credit card or electronic check.
- Copy of your permanent/temporary license.
- Letter from your Manager verifying you are affiliating with his/her office and your start date.
*(The Department of Business Regulation's "[transfer of real estate broker or salesperson license form](#)"
Or the "[Designated Broker's REALTOR® Activity Notice](#)" will also be acceptable. We will verify your membership status,
including payment of State and National dues, with your current Board.)*

NEW REAL ESTATE OR APPRAISAL OFFICE?

- The Principal Broker or Chief Appraiser will complete and sign both pages of the membership application and return it with:
- His/Her dues payment (prorated dues information is available by contacting us at 401-274-8383 or membership@gpbor.com). Checks should be made payable to GPBOR or complete the authorization form to charge your credit card or electronic check.
- Copy of his/her temporary/permanent license.
- A "[Board Certification Form](#)"
- "[Agreement to Participate](#)" contract if the office will be participating in Rhode Island's Statewide Multiple Listing Service.

Be sure to view this [document](#) on commonly asked questions and answers and to learn more about membership privileges and obligations.

Applications received in order will be processed within 48 business hours. Applicants will be notified BY EMAIL regarding their membership status and will be provided with the schedule of required courses, including the, New Member Orientation Class and new Member Code of Ethics Course. Visit www.gpbor.com and view the Board's Calendar for upcoming events or for more information on valuable member services.

For GPBOR Use Only

NRDS

ID: _____

Office ID: _____

Start date: _____

Document:



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Our Mission is to ensure the professional success of our members.

APPLICATION FOR REALTOR® MEMBERSHIP

I HEREBY APPLY FOR: (circle one) REALTOR® PRINCIPAL REALTOR® CHIEF APPRAISER APPRAISER, membership in the above named Board, enclosing my check in the Amount of \$ _____*, which is to be returned to me in the event of non-election. In the event of my election, I agree to abide by the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, including the duty to arbitrate any future disputes with another Member in accordance with the Board's arbitration procedures. I also agree to abide by the Constitution, Bylaws, and Rules and Regulations of the above Board, the State Association, and the National Association and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination of such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements not be completed within timeframe established in the Board's Bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the Board's Bylaws as a continued condition of membership. I consent that the Board, through its Membership Committee or otherwise, may invite and receive information and comment about me from any member or other person, and I further agree that any information and comment furnished to the Board by any person in response to the invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

NOTE: Applicant acknowledges that if accepted as a Member and he/she subsequently resigns from membership in the Board with an ethics complaint or arbitration request pending, the Board of Directors may condition the right of the resigning Member to reapply for membership upon the applicant's verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if a Member resigns without having complied with an award in arbitration, the Board of Directors may condition any reapplication of the former Member upon his/her promise to pay the award, plus any costs that have previously been established as due and payable by the former Member, provided that the award has not, in the meanwhile been otherwise satisfied. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.

*Dues are prorated monthly. Application Fees are not prorated. All dues/fees are not refundable and are not tax deductible as charitable contributions. Portions of your payment may be deductible as ordinary and necessary business expenses.

I hereby submit the following information for your consideration (please print clearly)

Name as shown on license: _____ RI License #: _____ Broker
 Sales
FIRM/OFFICE INFORMATION: Expiration Date _____ Appraiser
Name of Firm/Office: _____ Office Phone: _____
Firm/Office Street Address: _____ Office Fax: _____
P.O. Box (if applicable) _____ City: _____ State: _____ Zip: _____
Your position with this firm: Independent Contractor Principal Partner Corporate Officer Trustee Employee

PERSONAL/HOME INFORMATION:

Mr. Ms. Mrs. First Name: _____ Last Name: _____ Middle Initial: _____
Street Address: _____ City/Town: _____ State: _____ Zip: _____
Home Phone: _____ Cell Phone: _____ Date of Birth: _____
Email Address: _____ Preferred Mailing Address: Home Office Other
Other Mailing Address: _____ Preferred Phone: Home Office Cell

Dues Payment Type: Cash Check MasterCard Visa Discover Electronic Check
(If you are charging your dues, please complete the attached authorization form and submit it with this application.)

I agree that, if accepted for Membership in the Board, I shall pay the fees and dues as from time to time established.

PAGE 1 of 2 Date: _____ Applicant's Signature: _____ (OVER)

GPBOR Membership Application – Page 2

Your website address: _____

Do you speak a second language? Yes No If "Yes", what language(s) do you speak? _____

How did you hear about us? Your office Our Staff Website Other _____

If you are or have ever been a member of a REALTOR® Association, provide your NRDS Membership ID # _____ and the name of the Association(s) and time period for which membership was held _____

Please provide the last date of completion of NAR's Code of Ethics Training: _____

Have you ever been refused membership in any other REALTOR® Association? Yes No

If yes, state the basis for each such refusal and detail the circumstances related thereto: _____

Have you been found in violation of the Code of Ethics or other membership duties in any REALTOR® Association in the past three (3) years or are there any such complaints pending? Yes No If yes, provide details as an attachment.

Have you ever had membership in any other REALTOR® Association suspended, expelled or terminated? Yes No

If yes, state the basis for each such refusal and detail the circumstances related thereto: _____

First Licensed in this State _____ Have you been engaged continuously in the business since then? Yes No

If not, during what years were you in the business? _____

Established in present location since _____ Name of your previous office: _____

Do you hold, or have you ever held, a license in any other state? Yes No If yes, where _____

Has your real estate license in this or any other state been suspended or revoked or have you or your firm been found in violation of state real estate licensing regulations or other laws prohibiting unprofessional conduct rendered by the courts or other lawful authorities within the last three (3) years? Yes No If yes, specify the place(s) and date(s) of such action, and detail the circumstances relating thereto: _____

Have you or your firm been convicted of a felony or other crime? Yes No If yes, please provide details: _____

Is the Office Address stated on page 1 your principal place of business? Yes No If not, or if you have any branch offices, please indicate and give addresses: _____

Have you participated in a Multiple Listing Service? Yes No Where? _____

Optional: In what phases of real estate do you specialize? _____ Do you hold a college degree? Yes No

If yes, Degree _____ Are you now employed in any business or profession other than real estate? Yes No If yes, position and location: _____

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. By signing below, I give the REALTOR® Association (Local, State and National) permission to mail, telephone, email and/or fax me about association activities, products and services.

I also certify that I have downloaded and will subscribe to the REALTOR® Code of Ethics and the Bylaws, Constitution and Rules and Regulations of the Greater Providence Board, the RI Association of REALTORS® and the National Association of REALTORS®, available on the Board's website at www.gpbior. (Please contact the Board office at 401-274-8383 if you would like copies mailed to you.)

(Applicant)

Authorization to charge my REALTOR® Association membership dues

I authorize the Greater Providence Board of REALTORS® to charge my dues with a credit card or deduct the amount owed from my checking account as indicated below.

(Please print clearly)

PAYMENT BY CREDIT CARD

Date: _____

Name on credit card: _____ Amount to be charged: _____

Credit card (please circle): Mastercard Visa Discover American Express

Is your credit card a (please circle one): Personal credit card or a Corporate credit card

Card number: _____ Exp. Date: _____

For verification purposes please provide the address where you receive the monthly statement on the credit card:

Email Address where we may send the receipt: _____

Please provide a contact phone number: _____ Signature: _____

PAYMENT BY ELECTRONIC CHECK

Date: _____

(Please remember to record this check in your checkbook)

Account Number as it appears at the bottom of your check (please provide the entire string of numbers from left to right): _____ Check Number: _____ Amount to be charged: _____

Name on the account: _____

Email Address where we may send the receipt: _____

Driver's License Number: _____ Driver's License State: _____ Date of Birth: _____

Is this checking account (please circle one): Personal or Corporate

Address on the account: _____

Please provide a contact phone number: _____ Signature: _____

**Please note: a payment receipt and verification regarding the processing of your membership application will be emailed to you in approximately 2 business days. Your payment will appear on your statement as "REALTOR® Association/MLS."*

***Thank you for selecting the Greater Providence Board of REALTORS® as your Board of Choice.
We are celebrating 105 Years of Excellence in 2012!***

This form and your membership application may be faxed to (888)607-8815 or mailed to GPBOR, 365 Eddy Street, Suite 1, Providence, RI 02903.

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***Your REALTOR® Membership in the
Greater Providence Board of REALTORS®
Includes:***

Access to our Statewide Multiple Listing Service, Inc.

As a member of the Greater Providence Board of REALTORS®, you are eligible to join the Statewide MLS, which is Internet-based.

A Responsive, Knowledgeable Staff

The staff of the Greater Providence Board of REALTORS® understands your market area and can direct you to the resources you need. You will get prompt responses to questions and thorough follow-through on requests from experienced professionals with a wealth of knowledge.

Education and Professional Development

The Board offers programs and information that are of value to you in your daily business. Our programs feature experts on the national, state and local levels. In conjunction with the RI Association of REALTORS®, we offer continuing education courses you need to stay at the top of your profession and for license renewal.

Professional Standards

The Greater Providence Board of REALTORS® promotes high standards of conduct and quality service. Your membership demonstrates to your clients that you are dedicated to professionalism and that you adhere to the Code of Ethics. Formal hearings before a REALTOR® tribunal enforce the Code.

Mediation and Arbitration

Should a business dispute arise, the Greater Providence Board of REALTORS® provides mediation and peer arbitration to help you bring about resolution efficiently, effectively and at a low cost.

Legislative Advocacy

We work closely with local, state and national leaders to make sure new and existing laws, ordinances and regulations do not adversely affect the real estate industry and the rights of property owners.

New Member Orientation Courses

The Greater Providence Board of REALTORS® provides an introduction to the many resources and benefits to which you are entitled as a member.

Committee Activity

You can participate in policy-making decisions by volunteering to serve on a number of Board Committees.

Risk Reduction

Ask us for information that can help you avoid costly, time-consuming litigation.

Public Relations & Community Involvement

The Board works to promote the real estate profession and to keep you at the forefront of the transaction. We strive to educate the public that not every licensee is a REALTOR®. Our partnerships with community groups and our charitable activities highlight that REALTORS® are actively involved and care about the communities they live in and serve.

Publications and Information

Our newsletter is emailed to members monthly. Information you can use is provided to you timely and conveniently. In addition, our website (www.gpbob.com) has a number of valuable resources available to you.

REALTOR® Store

We carry a comprehensive selection of RI real estate and MLS forms and other products.